



Job Description Salon Assistant – Casual

Why are you here?

You're here to learn, and over the period of your apprenticeship we'll teach you all the things you need to be the NEXT BIG THING! There's a downside too – you'll do some fairly repetitive every day chores as well, so it's important that you take every learning opportunity and keep yourself motivated. This is a fixed-term, full-time position.

Who looks after you?

You are responsible to the Salon Manager but all qualified staff will have some input into your training.

What kind of person are we looking for?

Salon experience is not necessary but some customer-facing experience would be a help. It's really important that you can smile and enjoy looking after our lovely customers. You must be happy to be physically close to people. You'll be hardworking and keen to help, and disciplined enough to keep working hard. Hopefully you won't be scared of the phone or computers.

What do you actually DO?

- You'll attend off-the-job training – this takes place during work time and we take attendance VERY seriously!
- You'll be trained weekly on-the-job and we expect you to organise models as required.
- When you're not training you'll be cleaning and polishing until the salon sparkles.
- You'll greet clients and prepare them for services.
- You will shampoo and condition hair with our products, and tell customers what you are using.
- You'll pamper our customers with drinks and magazines.
- When customers are ready to leave you'll take payments and make future appointments.
- You'll answer the phone and deal with customer enquiries where you can.

What about training?

- We'll give you the health and safety training to do your job safely.
- We'll teach you about our products so that you can choose the correct ones for our customers.
- You'll receive off-the-job training towards your NVQ qualification.
- You'll receive on-the-job training in shampooing and conditioning, cutting and colouring hair.
- We'll train you on our computer system

You're gorgeous!

You are representing Bravo, so you must look the part! Clothes must be clean and appropriate, hair must be clean and styled - personal hygiene is really important. Our apprentices wear black or white. No denim!

How to do well:

- Attend all training with a positive attitude.
- Ensure that you have suitable models arranged for on-the-job training.
- Be loyal to the salon, staff and management at all times. We treat staff with dignity and respect and expect the same in return.
- All clients must be treated like royalty!

How to lose your job:

- Your hours of work and breaks will be made very clear. Lateness and skiving will shorten your Bravo career considerably!
- Miss training or fail to arrange models – this is a waste of everyone's time.
- The way you act after hours is important – don't do anything to make us ashamed.

Movin' On Up

- We are not obliged to offer a permanent position after your training, but we'll do our best to find a position.
- After NVQ2 we'll ask you to give a presentation for promotion to Grade 1 (Graduate Stylist).
- After NVQ3 you'll be invited to give a presentation for promotion to Grade 2 (Stylist).

SHOW ME THE MONEY!!!

First Year	
Aged 16-19	£100 per week
Aged 19+	£100 per week
Second/Third Year*	
Aged 16-19	£120 per week
Aged 19-21	£4.83 per hour
Aged 22+	£5.80 per hour